



Culver City Unified School District

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NEW INTERDISTRICT APPLICATION PROCEDURES *for New Interdistrict Permits and Renewals*

For LAUSD residents currently on permit at CCUSD, or for LAUSD residents considering applying for a permit to attend CCUSD for the 2010/2011 school year, please note: **LAUSD has recently announced that they intend to severely limit the number of permits they issue for the 2010-2011 school year.** LAUSD will continue to issue permits for reasons of (1) final year of school, i.e. permit student is entering 5th, 8th, or 12th grade and/or (2) for reasons of parent employment, i.e. if a parent is employed full-time in the city of Culver City.

LAUSD residents, for answers to your questions on the new LAUSD Permit Policy, please contact your:

- LAUSD School Board Member
- LAUSD Superintendent's Office
- LAUSD Permit and Transfer Office

CCUSD will provide:

- A Question & Answer Session for those seeking new permits to CCUSD on Wednesday, April 7 in the CCUSD Board Room, 4034 Irving Place, Culver City, CA 90232. Information sessions in Spanish will be held at 8:00 a.m. and 10:00 a.m. and, in English, at 9:00 a.m. and 11:00 a.m.
- The new Los Angeles County application form will be available; however, please note, LAUSD will only accept applications submitted online via their website.
- Detailed information to the parents of students on permit in mid-April.
- Workshops in school computer labs for permit parents, who do not have access to the Internet, the first week of May.

LAUSD will:

- Begin accepting Interdistrict Transfer Applications (online only) beginning April 1, 2010.
- Issue a confirmation number for each application submitted.
- Require parents to mail required documentation, with the confirmation number noted on each page of documentation.

All School Districts in Los Angeles County shall:

- Use the same Interdistrict Transfer Application form.
- Require the same documentation to support each reason provided for the request.
- Follow three new steps:
 1. Complete and submit an application to the District of Residence.
 2. District of Residence will approve or deny request.
 - a. If request is denied by District of Residence, parent must appeal within timeline.
 - b. If appeal is denied a second time, parent may appeal to the Los Angeles County Office of Education (LACOE) within 30 days.
 - c. LACOE will make a final decision.
 3. Once an Interdistrict Transfer Permit has been issued by the District of Residence, submit the permit to the Proposed District of Attendance.
 - a. If request is denied by Proposed District of Attendance, parent must appeal within timeline.
 - b. If appeal is denied a second time, parent may appeal to the Los Angeles County Office of Education (LACOE) within 30 days.
 - c. The LACOE Board of Education will make the final decision.